

## QuickPay Agreement

☐ New Quickpay Agreement☐ Bank Account Change

Hotel Name \_\_\_\_\_ Hotel # \_\_\_\_\_

Hotel Address \_\_\_\_\_

City, ST ZIP \_\_\_\_\_

Phone \_\_\_\_\_

Bank Routing # \_\_\_\_\_ Bank Account #- \_\_\_\_\_

Send remittance advice via: \_\_\_\_\_ E-mail: \_\_\_\_\_

CLC Lodging is pleased to offer you the opportunity to receive faster payment by direct deposit when you bill qualified transactions – we call it QuickPay. With QuickPay, there's no waiting until CLC gets paid for you to get paid. In addition, you'll no longer have to reconcile our checks to your city ledger. For a small fee, QuickPay offers value you can count on. Here's how it works:

1. Register for QuickPay by signing this agreement and faxing it with a VOIDED CHECK to CLC Lodging at 316-219-4668.
2. CLC will pay any qualified invoices by direct deposit into your hotel's account on the second business day after the transactions are validated. You will subsequently receive a check stub by fax or e-mail.
3. CLC will charge your direct deposit account a QuickPay Fee of 3% of the amount paid to your hotel under the QuickPay program. Prior to charging the QuickPay Fee to your account, CLC will notify you by fax or e-mail.
4. Under QuickPay, as with all our transactions, CLC will audit your invoices prior to payment to make sure that the settled amount equals the amount the traveller owes under your CLC contract. If the settled amount deviates from that audited amount, or subsequent adjustments are required based on the contract with your hotel, CLC will make the necessary payment adjustments to your account. Any such adjustments will be reported to you weekly.
5. Either CLC or you may terminate the QuickPay program with respect to your hotel at any time and for any reason immediately upon providing written notice to the other party.
6. All other terms of your Bid Agreement with CLC Lodging remain in full force and effect. As provided in your Bid Agreement, the traveler's company is responsible for payments to you. If the traveler's company fails to remit payment to CLC according to terms, then you will reimburse CLC the amount paid to you, or CLC may net such amount against other payments to you, and you will seek collection directly from the traveler's company.

If you have any questions, please contact a CLC Lodging representative at 844-271-5653.

Accepted by: (Sign below)

X \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Fax This Form & a Voided Check (Not a Deposit Slip) to CLC Lodging at 316-219-4668**

## Introducing QuickPay

CLC Lodging (CLC) offers a convenient QuickPay program that helps you settle your CLC stays through faster payment by direct deposit. With QuickPay, there's no waiting until CLC gets paid for you to get paid – and you no longer have to reconcile our checks to your city ledger.

To try QuickPay, simply complete the attached agreement and fax it back to the toll-free number provided. Remember, you are not committed to QuickPay for any specific length of time, and you can try it for as long as you choose.

### Frequently Asked Questions

Q: ***What is QuickPay?***

A: QuickPay is a program that CLC designed at our hotels' request. With QuickPay, you will receive all payments for your qualified CLC stays direct-deposited into your checking account every two business days. This eliminates the need for you to age these stays for 30-60-90 days.

Q: ***How much does QuickPay cost?***

A: QuickPay is charged similar to a credit card at a 3% discount. For your convenience, we only charge this amount once a week on Wednesday.

Q: ***What type of equipment is required to use QuickPay?***

A: No equipment or changes in your current process are required.

Q: ***How do I track the deposits into my bank account?***

A: CLC sends you a detailed reconciliation report to help you clear your books every Wednesday. This can be faxed, e-mailed or both.

Q: ***Does QuickPay change the terms of my hotel contract with CLC?***

A: No, everything stays the same. You can be on QuickPay for as long as you like, and there is no time commitment or contract.

Q: ***How do I bill CLC electronically?***

A: You can use our Web-based *WebCheckINN*.

IF YOU HAVE ANY ADDITIONAL QUESTIONS ABOUT QUICKPAY,  
PLEASE CALL CLC LODGING AT 844-271-5653.